

## 511.3-CONTRIBUTION TO SCHOOL PROGRAMMES

### 511.3.1 Format for Organising the Morning School Assembly

Mentor/Supervisor is to rate the student teacher according to the comments provided by the mentor/supervisor.

Name of the Teacher Trainee: .....

Enrolment No. : .....

Name of the School: .....

**i. Description of the preparatory activities**

- Organization of the morning assembly

**ii. Objectives of the activity**

**iii. Steps taken for conducting the activity**

- Arrangement of the class-wise gathering
- Maintenance of discipline
- List of the activities conducted

**iv. Procedures of conducting the activity**

- Communication skill
- Language clarity
- Readiness of the speaker
- Capacity of holding the attention of listeners

**v. Problems encountered during the activity: .....**

**vi. Solution envisaged relating to the problem: .....**

**vii. Impact of the activity on school environment**

Have the resume' for the all assembly address been appended? Yes/No

**Signature of the Teacher Trainee**

**Counter signature by the Head Master with office seal**

**Signature of Mentor**

**Signature of Supervisor**